

To our Clients and Colleagues:

As we all try to cope with extraordinary circumstances, we hope that you and your families are not experiencing too much hardship and dislocation and that things will improve sooner rather than later. We're sure you've already received a basketful of messages from various businesses telling you of their contingency plans, so we hope you have the patience for one more.

Like many professional services firms, our staff will for the most part be working remotely for at least the next few weeks. This will help protect their health and also contribute to our collective efforts to slow the transmission of the coronavirus. We've invested heavily in technology in recent years, admittedly more with snowstorms and water main breaks in mind. We have a cloud-based file storage system with industry standard data security; all current client documents are scanned and digitized; we have access to extensive on-line legal research libraries; and of course we have teleconferencing and videoconferencing capabilities. Work that is already underway will continue, and we stand ready to assist you on any new matters requiring attention. We know that not even a pandemic can stop births, deaths, marriages, retirements, and all of life's other milestones.

So please do not hesitate to contact us. We've listed all of our email addresses below; if you're not sure who is handling your work, write to any of us and we'll be sure it gets into the right hands. If you call the office and no one is there, please leave a message on our voicemail and we promise we'll get back to you within one business day (or even sooner, if you indicate it's urgent). If meetings are needed, we'll suggest using a phone or video conference, whichever

you're more comfortable with. And in the rare instances where an in-person meeting is needed (for example, to notarize documents), we will make appropriate arrangements.

Please stay well, and don't forget to wash your hands!

Alexander A. Bove, Jr.: bove@bovelanga.com

Melissa Langa: langa@bovelanga.com

Karen L. Witherell: witherell@bovelanga.com

Molly R. Soiffer: soiffer@bovelanga.com

Jennifer Orlando: orlando@bovelanga.com

Jonté Joy: joy@bovelanga.com

Kim McMahon: mcmahon@bovelanga.com

Cara Chiaramonte: chiaramonte@bovelanga.com

Louisa Harrington: harrington@bovelanga.com



[VISIT OUR WEBSITE](#)

The material is provided herein for educational and informational purposes only and should not be construed as legal advice. This Alert may constitute attorney advertising and is not intended to communicate with anyone in a jurisdiction where such an Alert fails to comply with all laws and ethical rules of said jurisdiction.

© 2020 Bove & Langa, P.C. All rights reserved. Permission to copy is granted provided that full attribution is given to Bove & Langa, P.C.

